

Early Childhood Transition Activities and Timeline

Child's age in months/years	24m/2yrs	25	26	27	28	29	30m/2-6yrs	31	32	33	34	35	36m/3yrs	Over 3yrs
Transition Events														
1. Discuss transition with family. Include transition planning in IFSP.														
2. Notify school district of pending transition.														
3. Schedule and hold transition planning meeting.														
4. Schedule and conduct evaluations for eligibility determination.														
*5. Schedule and conduct Anchor Assessment (may be combined with Item # 4).														
6. Hold meeting to determine eligibility.														
7. Family visits new program options.														
8. Receiving agency observes child.														
9. Hold IFSP/IEP meeting, and determine Least Restrictive Environment (LRE) and placement.														
*10. Complete <i>Child Outcome Summary Form</i> (COSF).														
11. Transfer records to new program.														
*12. Provide COSF and information to District (may be combined with Item # 11).														
13. Evaluate transition process.														

NOTE:

- * Items 5, 10, and 12 are related to Child Outcome data collection requirements at exit and are not related to preparing the child and family for transition.
- All activities must be completed by the child's 3rd birthday. Shaded areas denote recommended timeframes for completion activities. The individual needs of families should guide actual completion dates.